

GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk

To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 7th October 2025 at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. To receive apologies for absence and to consider approval for the reasons for absence
2. Minutes from the ordinary meeting held on 2nd September 2025.
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police –
1st – 31st August - ASB Personal: 2, ASB Nuisance: 6, Theft (including from shops): 1, Auto crime/SMV: 1 – theft of van from carpark, Violence Against the Person: 6, Other crimes: 1 – no police involvement. Total This Period: 17.
4. To receive report from NYC councillor
5. Allotments – Update from COF application or Committee seeking to implement the proposals in the scheme as submitted for funding.
Allotment current matters report provided -to approve any requests and progress any actions
6. Lease approval - Village Hall and Yatton House – Village Hall approve licence and agree fees.
7. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report
To receive external audit conclusion

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Date of next meeting of Great Ayton Parish Council Tuesday 4th November 2025

Signed Angela Livingstone Clerk to the Council Date 2nd October 2025
Chair: Mr R Kirk

AGENDA FOR 07/10/2025

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB25/01359/FUL The Vicarage Low Green	Change of use of lawned area to create a footpath for public use. Installation of boundary fencing. Remove existing entrance gates.
ZB25/01651/FUL 110 Roseberry Crescent	Householder Application for Planning Permission for works or extension to a dwelling: Proposed pitched roof over existing garage, part conversion of garage to form habitable room, single story rear extension and render to all elevations.
ZB25/01681/FUL 25 Byemoor Avenue	Householder Application for Planning Permission for works or extension to a dwelling: Proposed first storey extension to the front, two storey infil extension to the front, alterations to windows and door arrangement and render/cladding detail.

NYC / NYMNPA PLANNING APPLICATION DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB25/01327/FUL 1 Rosehill	Retrospective application for alterations to detached existing office/store to form new office and bedroom with en-suite with proposed additional linked glazed canopy roof to main dwelling The decision on this proposal was: Granted.
ZB25/01413/MRC 13 Roseberry Crescent	Retrospective application for variation of condition 4 (drainage) -surface water pipe moved to front elevation for previously approved application 22/02056/FUL The decision on this proposal was: Granted.
ZB25/01173/FUL Great Ayton Cricket & Football Club Leven Park	Application for a new brick outbuilding to the West side. The decision on this proposal was: Granted.

AGENDA FOR 07/10/2025

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
Resident	Request for council to look at traffic issues, large increase in vehicles. Areas of concern crossing road at end of Greenacre Close. Sat-navs sending articulated lorries through village and negotiating bridge near Velveteen Rabbit. Resident states the 30mph does not decrease speed and feels a traffic calming measure should be installed or traffic lights (Yarm Lane/village route).
Resident	Request for grass cutting next to 149 Newton Road, not on cutting schedule
NYMNPA	Public rights of way route prioritisation - reply by 30.11.25, PC to look at PRoWs considered to be highest priority for regular support and maintenance and nominate 2.
Resident	Complaint re hedge maintenance Guisborough Road to NYC, they inspected and informed hedge does not meet criteria for maintenance, they only cut when overgrowing footpath.
Northumbrian Water	Request for permission for road restriction 13.10.25 at 67 High Street for essential works
Resident	Request for hedge trimming rear of 37 Easby Lane – as other items, GAPC are not paid to maintain these areas for NYC.
1 st Great Ayton Scouts Group	Request for donation for bonfire/fireworks display 5.11. normally £150, could we increase to £200
Endeavour Way	Looking at proposals for upgrade to bridleway and introducing 20mph areas across the village
Climate Action Stokesley & villages	BUGs group request to meet with Open Spaces group to explore increasing biodiversity
Resident	Concerns of anti-social behaviour/misuse of footpath and request to close opening Byemoor Avenue. GAPC team checked area and a further resident advised of no concerns. Areas involved are Cricket club and NYC owned. Police asked to add area for patrol and resident informed as above.
Berry Lakes Action Group	Request for support at Planning meeting 16.10
Resident	Complaint re condition of Cemetery
Who	For Information
Resident	Enquiry re cemetery availability for aunt in care home, regulations confirmed to resident.
Resident	Complaint re motorhome parking signs
1 st Great Ayton Scouts Group	Request to host the annual scouts duck race – granted
Bradleys School of Dance	Litter picking enquiry, advise and approval given and litter pickers provided, to be returned
Resident	Offer of a piano for a local organisation
Resident	Query to find former headmaster relatives
Resident	Complaint re flags on lampposts – sent to NYC
NYC	Request for independent members for NY Police, Fire and Crime panel
NYC	Ofgem phased shutdown of radio teleswitch service, residents need to upgrade via energy suppliers
RAF Leeming	Information of increased movements 17.9 to 2.10
Great Ayton Tennis Club	Request sent from GAPC for maintenance of trees following complaint, tennis club progressing
NYC	Parish Election recharge policy
NYC	Road restrictions – Linden Avenue – inlay patching 7-8 October
NYC	Road restrictions – Station Road – to clear blockages – 23-27 October
Residents - benches	Benches - Request to have a commemorative bench Low Green looking towards Marwood Drive – ordered. Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green – not progressed further. Request for bench on the green, information sent on seating required in play park, declined due to no dogs allowed. Request for memorial bench in Waterfall Park.

AGENDA FOR 07/10/2025

APPENDIX 3

COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP REPORTS

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance and concerns	Waterfall Park High Green Wildflower Meadow	Information being collated for refurbished panel. Victorian Urinal repainted and sign erected, concerns regarding the misuse of this item and proposal of fencing to the rear. Sinkhole near Whitbread Bridge, filled and being monitored. removal of large tree branch Sunday 21.9 query re ownership Notices placed on bridge and other areas damaged paintwork when removed, advised the Cricket Club of damage caused Allotment Association large bench irreparable and to be removed, to consider new memorial bench. Quotation for cutting of the meadow and wild area in the cemetery - Gary Frankish £230 to approve	Mr Marley/ Clerk
Facilities	Cemetery Yatton House Play Area Public Conveniences Captain Cook Memorial Garden	To approve changes to Cemetery Regulations and approve fees for the year Planning approval for container no progress, to form working party to check H&S aspect for GAPC team and look at options. Further works completed to vandalised equipment, RoSPA report received and any remedial small works to be looked at. Fundraising group transferred £2458 to GAPC account to hold until they organise an account. Fundraising continuing. Painting quotes still to progress, new toilet roll dispenser ordered for disabled toilet. Costs for paving still awaited from some companies to progress.	Clerk
Village Events	Remembrance Sunday Christmas events	To approve purchase of wreath and closure of road for the event on Sunday 9 th November. To approve purchase of Christmas tree and delivery / erection of lights on High Green To approve Carols on the Green event to be held on Friday 19 th December at 7pm. Clerk to organise band, lights, microphones etc. To work with Cllr Mason on purchase of equipment costs previously approved.	Clerk
Website/Social Media		Update on progress with website/Values & Mission statement/Social Media. Facebook working well, meeting organised to discuss the website/emails, new IT policy, Risk Management Policy and Business Continuity policy	D Mason/ J Healy-Dufosse Belton
Any update from Parish Councillors or the GAPC Team	Great Ayton Discovery Centre Village Signage/maintenance Community Volunteering events Training request from Clerk	Report from Councillor Report sent to NYC re Maintenance of signs inc. Middlesbrough Road / Guisborough Road, rotting handrail at bridge Low Green, kerb section opposite Velveteen Rabbit, hedges/shrubs car park High Green To progress litter picking events The Principles of Internal Auditing Local Councils (PIALC) SLCC is an online course designed to establish a more regulated and standardised process for internal auditing. The course covers essential principles and guidelines to ensure effective and efficient internal audit practices. Cost £120 plus VAT. Any verbal update	J Healy-Dufosse Belton Clerk L Marley

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APPENDIX 4

ACCOUNTS REPORT – MEETING 7th October 2025

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
C Carmicheal	Celia Howden memorial bench	2.9.25	1100.00
Allotment tenants	Rents	To 1.10	1190.00
	Key deposits	To 1.10	80.00
NYC	Grasscutting contribution	8.9.25	1549.27
B Gallagher	Playpark donation	12.9.25	1010.00
Working Mens club	Fundraising event from Playpark group	15.9.25	1448.00
NYC	2 nd payment of Precept	29.9.25	92500.00
M&B Rea	September fees	30.9.25	65.00
	TOTAL		£98942.27

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
NYC	Cemetery rates	1.10.25	£599.00
North Yorkshire Council	Advance monthly bin collection charges	1.9.25	£86.69
Nat West	bank charges 2.8-29.8	1.9.25	£17.99
Thompsons Timberworks Ltd	replace metal wires/board rope bridge	1.9.25	£600.00
Sam Turner & Sons	2 x gate eyebolt and hinge	9.9.25	£26.66
Sam Turner & Sons	Sammies grass seed 10kg	10.9.25	£45.00
Thompsons Timberworks Ltd	slide repair, break out concrete back fill	11.9.25	£78.00
Valda Energy	electric parish centre and cemetery	12.9.25	£27.98
Sam Turner & Sons	wheel tyre for barrow	12.9.25	£8.99
M Hobson	5 hrs labour fitting posts/gate	15.9.25	£70.00
Lex Autolease	Van lease	16.9.25	£473.67
Valda Energy	public toilets electric	16.9.25	£45.47
BNP Paribas leasing	Kubota mower	16.9.25	£456.00
Playsafety	RoSPA annual inspection	17.9.25	£120.00
D&E Lloyd Locksmiths	3 x locks & deadlock, 40 keys	17.9.25	£1,192.36
Sam Turner & Sons	TOR coatings Tormastic 5L red paint	19.9.25	£48.99
Garbutt Brothers Purple Skip hire	8cu yd skip/ Ro ro skip	26.9.25	£978.00
PKF Littlejohn LLP	Limited assurance review	30.9.25	£756.00
Staff/HMRC/pensions	September wages inc some tax refunds	25.9.25	£7,885.97
Great Ayton Discovery Centre	Donation	1.10.25	£12500.00
Sam Turner & Sons	2 x 20kg postfix waterfall park	1.10.25	£9.98
	TOTAL		£ 26026.75

Zurich insurance, agreed credit of £413.58 to continue all insurances with them this year. Reduction on figure advised in September meeting.